

Southwest Connecticut Mental Health System

JOB OPPORTUNITY

Cook (3 Positions)

SW27776, SW102664. SW102665

Food Services

Revised posting: To reflect change to Open to State Employees.

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: State Employees
Location: Greater Bridgeport Community Mental Health Center, 1635 Central Avenue, Bridgeport, CT
Unit: Food Services
Job Posting No: SW27776, SW102664. SW102665
Hours: 2nd 10:00 am - 6:00 pm, five days per week, rotating weekends, 37.5 hours per week
Salary: \$ 36,542
Posting Date: July 31, 2012 **Closing Date:** August 9, 2012

Duties included but not limited to: Cooks a variety of foods for consumption of consumers on our inpatient and transitional residence units including numerous special diets for medically compromised individuals. Operates many types of kitchen preparation and cooking equipment with limited assistance or oversight. Examples of this equipment include, but not limited to: stoves, steamers, ovens, mixers, choppers, grinders, dish washing machine, etc. Cleaning of prep area, equipment and general kitchen area. Produce production records, serve and/or set up patient trays and deliver trays to inpatient units for distribution. May supervise assistant cooks or other employees of a lower grade who are assigned to the food service department. Performs other duties as required.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Knowledge, Skills and Abilities: Knowledge of and ability to apply cooking principles and techniques on a quantity basis; knowledge of liquid and dry weights and measures; some knowledge of health and safety requirements in food service; some interpersonal skills; some oral and written communication skills; some ability in menu preparation and record keeping; some mathematical ability.

General Experience: Two (2) years' experience in the preparation of food on a quantity basis.

Substitutions Allowed: Successful completion of a cook training course under the auspices of State or Federal Apprentice Training Bureaus may be substituted for one (1) year of the General Experience.

Physical Requirement: Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties. Candidates must be free from communicable diseases. A physical examination may be required.

Working Conditions: Incumbents in this class may be required to lift moderate to heavy weights; may be exposed to risk of injury from equipment and utensils used in the kitchen and from patients/clients.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

Gabriela S. Flores, Human Resource Associate
Southwest Connecticut Mental Health System
Human Resources, 97 Middle Street , Bridgeport CT 06604
Fax: (203) 579-6315
Email: SWCMHS.recruit@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.